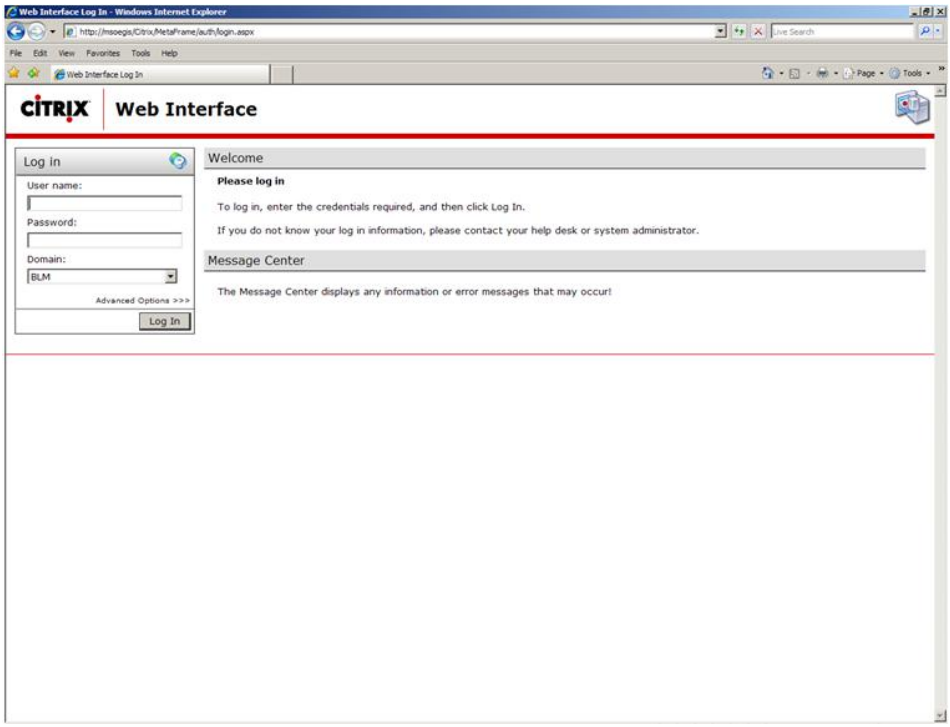
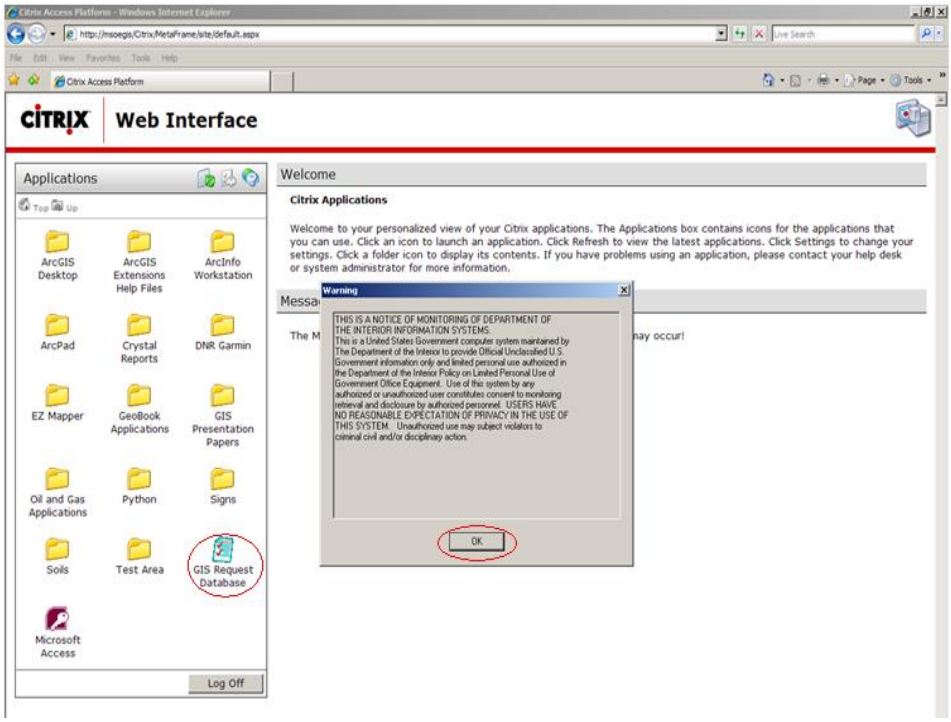
MONTANA/DAKOTAs GIS REQUEST DATABASE

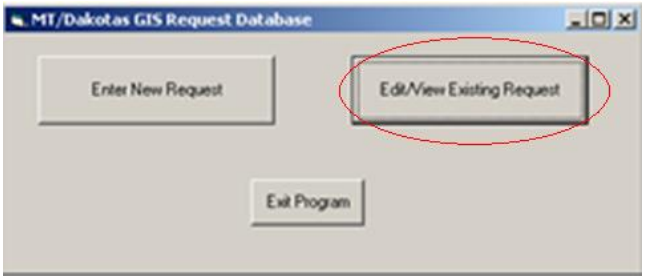
http://msoegis

Enter user name and password (This is the same user name and password used to access Workstation.)
Select GIS Request Database from the Application screen.

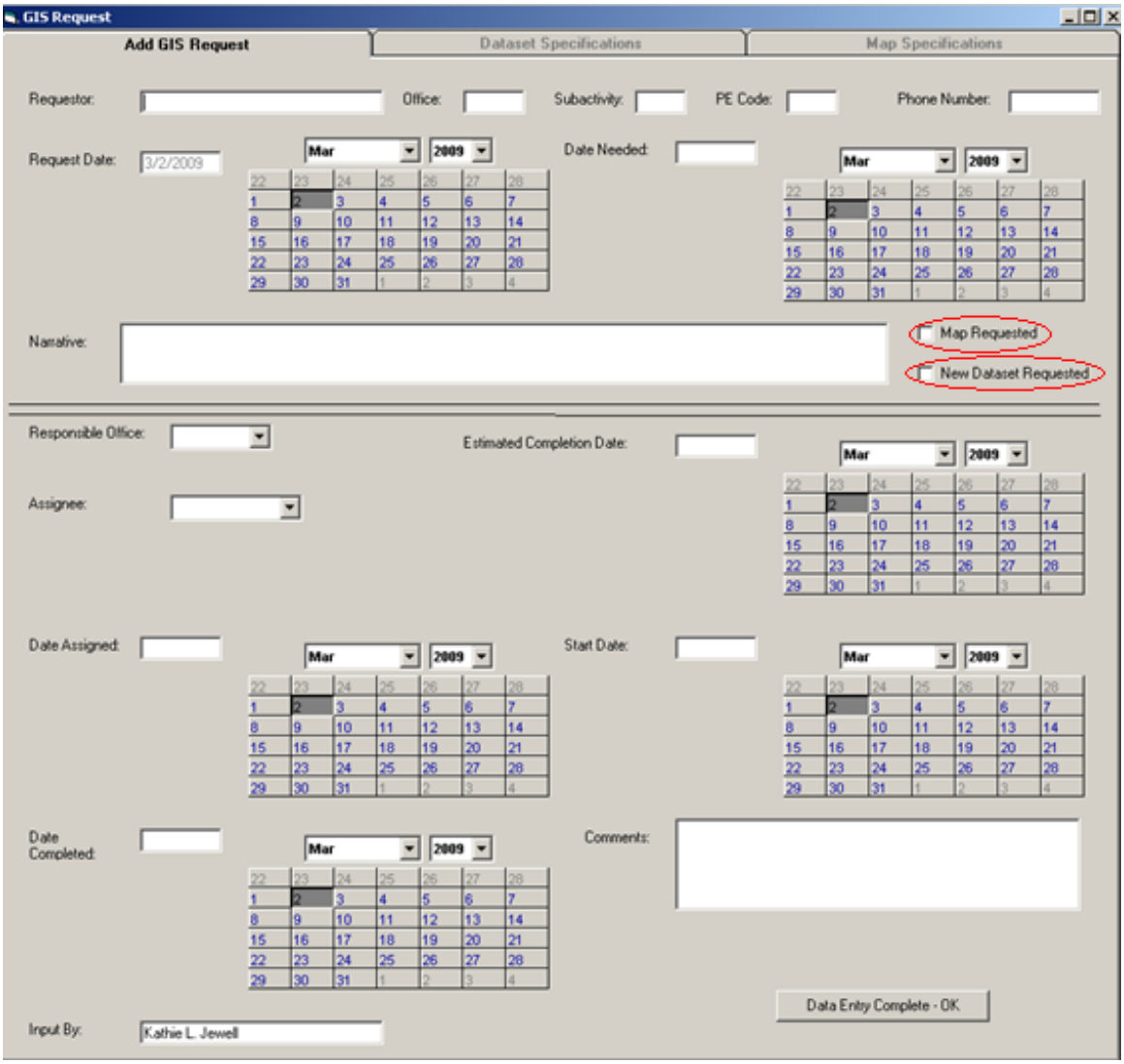


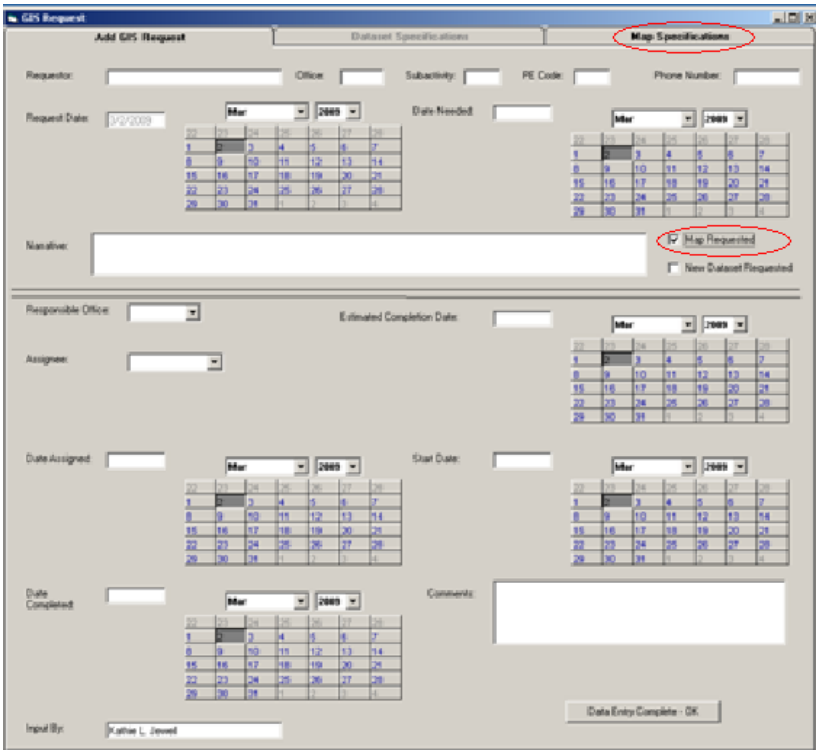


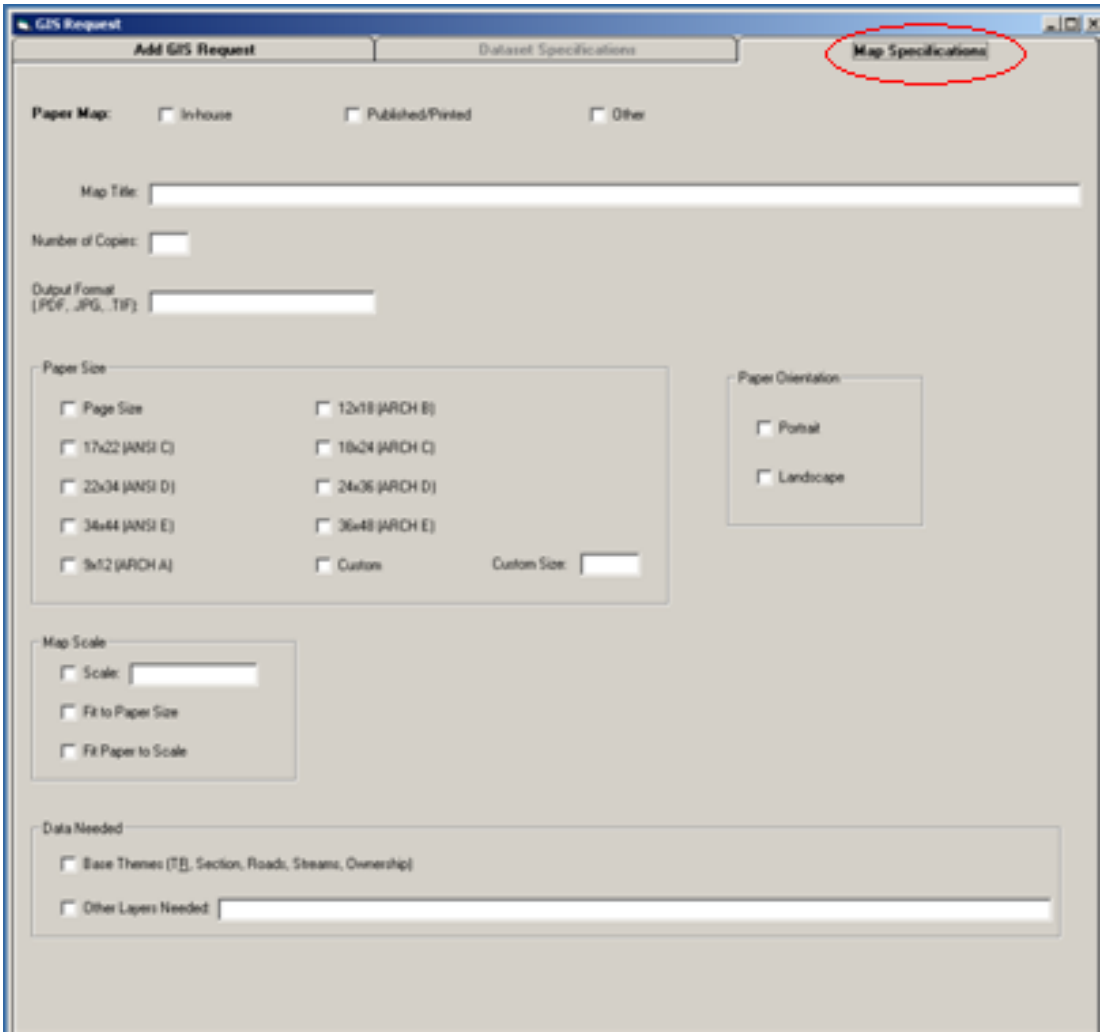
Once you have selected the GIS Request Database you then can *Enter New Request* or *Edit/View Existing Request*

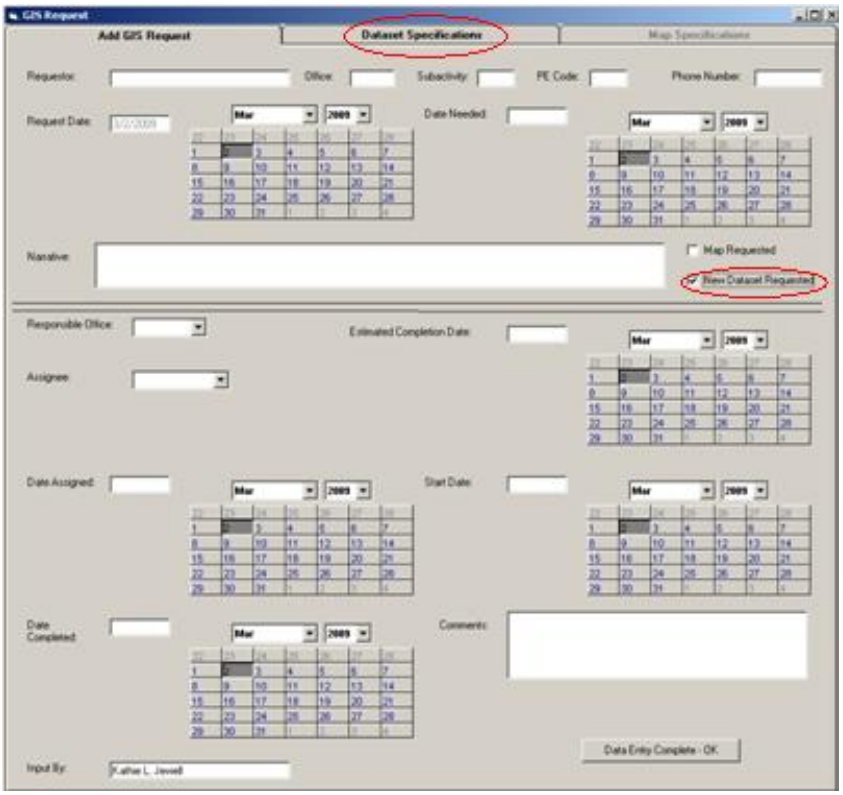


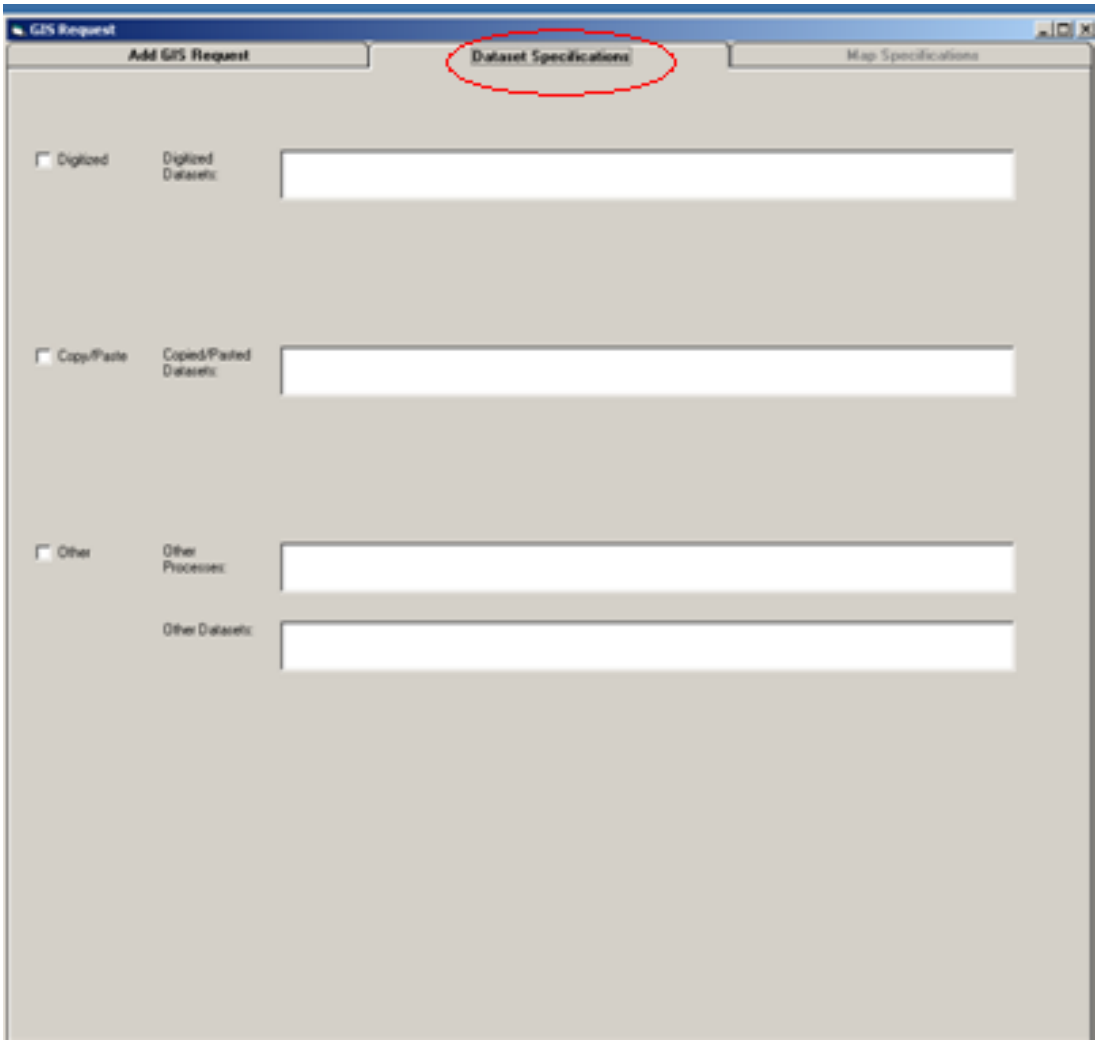
Add GIS Request – Information can be filled out on the main page and submitted or you can check the map request or data request option. If either of these options are checked an additional screen is available to enter detailed information about the map or data request.


GIS Request
Add GIS Request
Dataset Specifications
Map Specifications
Requestor:
Office:
Subactivity:
PE Code:
Phone Number:
Request Date:
3/2/2009
Date Needed:
Narrative:
Map Requested
New Dataset Requested
Responsible Office:
Estimated Completion Date:
Assignee:
Date Assigned:
Start Date:
Date Completed:
Comments:
Data Entry Complete - OK
Input By:
Kathie L. Jewell

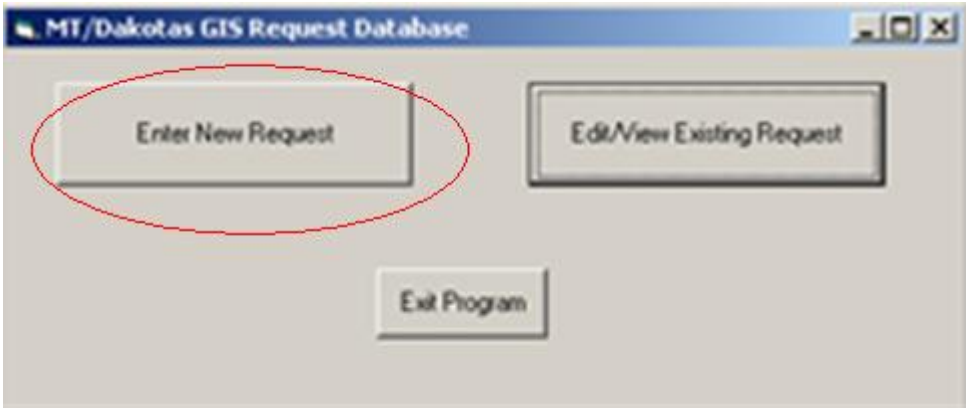

GIS Request
Add GIS Request
Dataset Specifications
Map Specifications
Requestor:
Office:
Subactivity:
PE Code:
Phone Number:
Request Date:
Date Needed:
Narrative:
Map Requested
New Dataset Requested
Responsible Office:
Estimated Completion Date:
Assignee:
Date Assigned:
Start Date:
Date Completed:
Comments:
Data Entry Complete - OK
Input By:

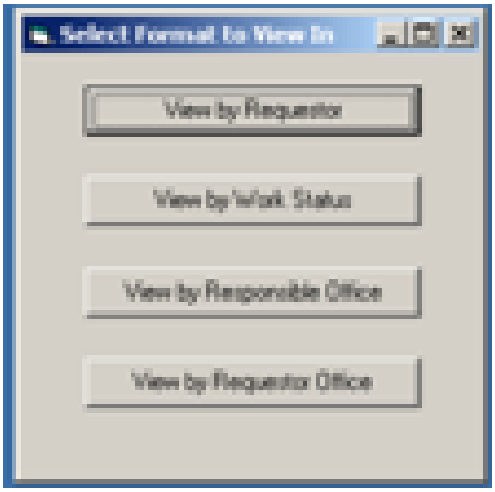

GIS Request
Add GIS Request
Dataset Specifications
Map Specifications
Paper Map:
In-house
Published/Printed
Other
Map Title:
Number of Copies:
Output Format (.PDF, .JPG, .TIF):
Paper Size
Page Size
12x18 (ARCH B)
17x22 (ANSI C)
18x24 (ARCH C)
22x34 (ANSI D)
24x36 (ARCH D)
34x44 (ANSI E)
36x48 (ARCH E)
9x12 (ARCH A)
Custom
Custom Size:
Paper Orientation
Portrait
Landscape
Map Scale
Scale:
Fit to Paper Size
Fit Paper to Scale
Data Needed
Base Themes (TR, Section, Roads, Streams, Ownership)
Other Layers Needed:


GIS Request
Add GIS Request
Dataset Specifications
Map Specifications
Requestor:
Office:
Subactivity:
PE Code:
Phone Number:
Request Date:
Date Needed:
Narrative:
Map Requested
New Dataset Requested
Responsible Office:
Estimated Completion Date:
Assignee:
Date Assigned:
Start Date:
Date Completed:
Comments:
Data Entry Complete - OK
Input By:
Kathie L. Jewell



At any point you are able to view work requests and current status.





Work requests can be viewed by requestor name or office, by whether the work has been assigned, started, completed, or by whether the work is being completed by Resources or IRM staffs.